

**Interviewer:** Hi! Welcome to our third and last interview so completed the project with all the coding and interface parts and I'm going to present it to you now and see how it works.

**Client answer 0:** Okay, excellent, thank you.

**I:** Here is the main page where your fundraisers are supposed to put in their contribution profile forms.

**C1:** You want me to mock it?

**I:** Yes please, test it.

**...(inputting information into fields)...**

**C2:** Oh I see there is an i button so I do it following this format?

**I:** I recommend no currency type.

**C3:** That's a little bit problematic because sometimes we have donors from Europe so we have Euros or... but that that's fine. Ok, I understand. But then in the info button we need to give them instructions to estimate the amount in dollars. Could you add that? Cuz it's always an estimate.

**I:** Yes of course, that can be something to improve on in the future.

**C4:** What happens if there is a range? If we don't know exactly that it's 5000 It could be 1 million or it could be 1.5 million how do we put that in?

**I:** It accepts all possible inputs, so you can type in everything In words or in numbers, It might just affect how you sort it. That's all it would affect. So even if you put USB in the front or euros, when you sort it by amount it might be a little bit off because the letters and numbers mess up the sorting.

**C5:** But I don't care so much about the sorting actually. I don't care. So then just leave it how it is and don't add instructions. What if I don't have a date and it's to be done? Can I leave this field blank?

**I:** That is not currently possible, but that's one of the only fields that won't allow you to leave it blank.

**C6:** But I shouldn't have a date, because that means they've received a positive green light. If there is a date that means that it's fine, and it is fine for UNHCR to associate themselves with this donor, they're not terrorists or a tobacco company etc. So due diligence is quite strict. Either they pass it or they don't.

**I:** Okay so there can be a button that says to be determined or in progress next to it that will let you leave it blank?

**C7:** Yes, now I would say if you could add here in the info box, if in parenthesis you could add “e.g. due diligence passed with special considerations” ...**(explaining what a special consideration is)**... Moving on to the budget year. The budget year cannot be set below 2021.

**I:** It won't let you when you submit it go below the current year. If you set it to 2019 and then scroll down and click submit it will show you an error and not let you continue on.

**C8:** Also here it cannot be 2022 and then 2021.

**I:** That is also set up so when you click submit the same error will appear “please check your budget years” That's why it's a general error message: you inputted something wrong with the budget year.

**C9:** Ok, that's great. Excellent, so coupled up with the description this error message is fine. Could you also add the restriction for a max range of 5 years?

...**(talking about geographical interest)**...

**C10:** Can we select multiple operations? It can be a region, it can be an operation, it can be a lot of things. Okay so here are the two things that should be added to the geographical interest field. Please add the regions, because sometimes they're just interested in Africa or Asia and we leave it at that. And then the other thing, if you could have multiple selections. Is that possible?

**I:** Yes that should be possible.

**C11:** Perfect!

**I:** I took the infoboxes straight from the email you sent me, so it should match up to what you wanted.

**C12:** Alright, that's excellent. It looks fantastic.

...**(adding examples of multiple contributions)**...

**I:** I'm just showing that you can have contributions where most of the fields are empty or there is no geographical interest selected meaning that it's not earmarked.

**C13:** The due diligence should not be allowed to be past the current date, maybe you could add some restrictions there?

**I:** Yes I can easily add an error message. Now the username and password are set as the basic “username” and “password” but these can be modified later. And if you enter either one wrong it won't let you pass and it will show you this error message.

**C14:** Oh ok. That's great, exactly what I wanted. Moving onto the table, I can see the information clearly which is great.

**I:** So here you can sort by name of donor.

**C:** Oh, that's nice.

**I:** Sort by geographical interest will sort them by alphabetical order with non earmarked contributions appearing at the bottom of the list.

**C15:** You know what we didn't put? Today's date. Because that shows us when the request is received and when I address it. It's sort of like customer service. Can you add that?

**I:** Yes of course. I can add that in the future. It's good that there are a lot of possible future improvements.

**C16:** They're not so many. And it's so well done, But otherwise we wouldn't have figured out all these bits and bobs that are missing.

**I:** The sort by amount works for this selection of inputs, but if the formats are very different that might not always be the case.

**C17:** Well, could you add that in the instructions? "Add only estimated figures in USD" and then give an example of the format? Could you do that?

**I:** Of course now in the recommended contributions I have a selection of three contributions that should or may be prioritized. If you have 10 contributions for more this table is simply meant to make it easy to know what to focus on. The three contributions are selected based on country, how complete it is, and the amount estimated. All contributions are judged loosely against each other.

**C18:** Ok, Can I please ask that the recommended contributions are the most urgent ones? If you could go back and add two fields to the input form. One of them is the current date the form is submitted?

**I:** That can most likely be done automatically, without needing the fundraisers to put that in themselves.

**C19:** Perfect! And then another date field: "when do you need this by?" That's very important because that's how we prioritize them. And then rather than called recommended contributions, this should be called "Priority Requests", and bring up the three with the due by dates that are coming up the soonest.

**I:** Alright. Moving on, you can also make any edits in here and then just save changes.

**C20:** Perfect.

**I:** Now you can export it to Excel, where you can modify the format yourself.

**C21:** Oh brilliant, that looks excellent. It's beautiful, thank you so much. It looks fantastic, now do you have any other questions?

**I:** Yes I have a few questions to ask in general. Do you think I have reached the criteria we set in previous interviews? Did I allow enough of the fields to remain empty, do I give enough information to the fundraisers when they're putting in their data, do I export correctly?

**C22:** Yes, I literally feel like this is it, and all these tiny details only came to my mind because it looks so close to the finish line. It is beautifully arranged and this is very well formatted. Is there any way to export to excel only the new requests? Or must I export everything?

**I:** Well once you close the program the contributions won't be saved. So I recommend exporting to excel then every couple of days exporting again.

**C23:** Aaah, ok perfect, because I do need the excel sheet to contain everything. So I just copy the new lines and paste it into my master table. It's brilliant, I'm going to use it as soon as possible. Good luck with everything.