<u>Appendix B:</u>

Mrs. Tostevin: So, with the search parameters, at which point do we put in the information for the item?

Q1. Interviewer: Here. The date found and the type. Is there any additional information you would like to add?

Mrs. Tostevin: Also, this interface, is it from the phone or only from the laptop.

Q2. Interviewer: Only from the laptop.

Mrs. Tostevin: So this one [refering to the barcode tab], I do like this one because it's just sort of a date. So instead of the way we write the dates on the masking tape, we just need to generate one and then it can get printed. So that one's fine. And then with the database one-- so the database is excel?

Q3. Interviewer: Yes, we can link it to an excel spreadsheet.

Mrs. Tostevin: This one [referring to database] will definitely help with the valuable items because, for the most part, we do not catalog these things [referring to non-valuable items]. But, the valuable items, I think this one would definitely help us. And it would also be useful because we'd be able to share it with the office people so that they will actually know what we have. So everybody's on the google drive anyway, so it wouldn't be too hard to share.

Q4. Interviewer: You can also tell me which feature is not good.

Mrs. Tostevin: Is it possible if instead of the type of item, to just put it in.

Q5. Interviewer: To type the word in? Yes.

Mrs. Tostevin: Yeah because for the most part, we know most of the things we get. Unless there's one option that says other. And then we can give you all of the specific things that we have now. Because sometimes we do get some random stuff that was never on the list. I think this is great. I would also want you to see if there is any way at all this can be used on a phone.

Q6. Interviewer: Is there anything else you need to do with the information?

Mrs. Tostevin: With the collected bit, actually, we normally take the name of the person who collected it. We take their name and ID. We might not need a collected and not collected sort of status. But, if you have the collected one, we do need the name.